

**FAMILY COURT OF THE STATE OF NEW YORK
COUNTY OF**

-----X

Petitioner,

File No. _____

- against -

Docket No. _____

Respondent.

-----X

**NOTICE OF ELECTRONIC FILING
(Consensual Case)**

You have received this Notice because:

- The petitioner, whose name is listed above, has filed this case using the New York State Courts E-Filing (NYSCEF) system and You are a Respondent (a party) in this case;

OR

- You are a party whose name is listed above as the Petitioner or Respondent. This matter was initially filed with the court in paper or via EDDS. The other named party has now submitted documents electronically through the New York State Courts E-Filing (NYSCEF) system, creating an electronic case and making E-filing an available option.

If you are represented by an attorney: give this Notice to your attorney (Attorneys: see "Information for Attorneys" pg. 2).

If you are not represented by an attorney: you are not required to e-file. You may serve and file documents in paper form and you must be served with documents in paper form. However, as a party without an attorney, you may choose to e-file.

If you choose to E-File

You must have:

- a computer with internet access
- an email address that you regularly check
- a scanner or software to turn your court papers into a PDF

Benefits of E-Filing

You can:

- serve and file your documents electronically
- view your case file on-line
- limit your number of trips to the courthouse

To sign up for e-filing or for more information about how e-filing works, you may:

- ## Information for Attorneys

Attorneys registered with NYSCEF may record their consent electronically in the manner provided at the NYSCEF site. Attorneys not registered with NYSCEF but intending to participate in e-filing must first create a NYSCEF account and obtain a user ID and password prior to recording their consent by going to www.nycourts.gov/efile.

For additional information about electronic filing and to create a NYSCEF account, visit the NYSCEF website at www.nycourts.gov/efile or contact the NYSCEF Resource Center (phone: 646-386-3033); e-mail: (nyscef@nycourts.gov)

I am not required to provide any personal information, which would include my address and phone number pursuant to the Address Confidentiality Order previously granted in this case.

To: _____
